

## Gallowsfield Wood Risk Assessment April 2021

Activitiy	Identified Hazards	Uncont rolled Risk Rating	Who Could Be Affected?	Actions Taken to Minimise or Eliminate Hazard	Controll ed Risk Rating	Residual Hazard or Risk	Further Action Required?	Further Action – How, When Whom?
<b>Maintenance activities by volunteer working parties</b>								
General clearance and tidying	Cuts, bruises and falls  Damage to eyes from protruding vegetation  Injuries caused by usage of equipment  Injuries to children	High 8	Any volunteer (including children)	Require participants to wear appropriate protective clothing (including gloves and goggles if necessary).  Activities to be organised and supervised by a member of the management group.  All children should be supervised by a responsible adult  Have in place a defined emergency procedure (first aid, contact of emergency services etc)	Small 4	Lack of concentration or adherence to instruction, by participants.  Unavoidable accidents.	Emergency contacts are provided on the notice board - but a more defined procedure, especially re first aid, is probably required	Management group TBC
Chainsawing	Injuries caused by chainsaws or falling wood	High 9	Any chainsaw operator	A group of operators have been identified who have all undergone basic chainsaw training	Medium 5	Lack of adherence to trained procedures  Unavoidable accidents	Regular monitoring and activity specific risk assessments	
<b>Maintenance activities by third parties</b>								

Grass cutting Tree maintenance	Uninsured contractors  Unintended damage to site  Injuries to other site users (including pets)	High 8	Contractors and their staff  Members of the general public (and their pets)	Evidence of appropriate insurance to be produced  Contractors to have their own risk assessments in place (which reflect the fact that the site is accessible to the public)  Contractors to comply with an agreed schedule of work	Small 3	Non compliance with agreed procedures	Regular monitoring	Management to monitor and review contractors' work
<b>Recreational usage (working party supervised)</b>								
General site awareness  Wildlife and nature monitoring / viewing  General leisure or entertainment events (e.g. BBQs)	Slips, trips and falls	Medium 5	Members of the general public (and their pets)	Establish some defined open areas and access routes, which should be kept mown  Equipment, and other trip hazards must be put away on completion of use.  Warning notice to be put on noticeboards that visitors use the site at their own risk.	Medium 4	Unavoidable accidents  Careless usage / behaviour	Warning notices to be posted	
<b>Recreational usage (third parties)</b>								
Usage by organised parties (e.g schools, scouts)  Events organised by private parties / individuals	Slips, trips and falls  Lack of appropriate insurance  Lack of activity specific third part risk assessment	Medium 7	Those participating in the events  Members of the general public	Evidence of appropriate insurance to be produced and indemnity document to be signed.	Small 3	Unavoidable accidents  Careless usage / behaviour	Monitoring post usage	Management group
<b>General recreational usage</b>								

General usage (walking, dog walking, etc)	Slips, trips and falls  Engagement in specifically prohibited activity (cutting down trees, damaging site etc.)	Medium 5	All users	Publish basic rules and usage information (on noticeboards and on website)  Warning notice to be put on noticeboards that visitors use the site at their own risk.	Small 3	Unavoidable accidents  Careless usage / behaviour	Regular monitoring	Management group
<b>Health and safety</b>								
Trees	Falling trees or branches causing injury  Fallen trees or branches blocking paths	Medium 4	All users	Visual checks to be done following high winds  Fallen branches removed from paths  Programme of regular thinning (approx 5 year rotation) to encourage healthy tree growth and remove damaged or diseased trees	Small 2	Unavoidable accidents	Continue doing visual checks	Management group
First aid	Lack of qualified first aiders in the event of injuries at working party supervised events	Medium 5	Participants in events	No action taken thus far, other than posting emergency contact details on noticeboards	Medium 5	Risk remains	Management group needs to consider what action to take, or whether this is an acceptable risk	Management group