

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
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The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Meeting of HAUGHLEY PARISH COUNCIL to be held in **Ron Crascall Pavilion** on Tuesday 16th July 2024 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 18th June 2024

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/24/02825 - Proposal: Full Planning Application - Erection of a single storey porch extension to Balfour House Location: Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ

DC/24/02869 - Proposal: Application for Listed Building Consent - Remove existing external render on front gable and back elevations, repairs to timber frame as required and insulate with sheeps wool. Replace solvite board with lime putty. Paint with lime wash. Location: The Grange, Duke Street, Haughley, Stowmarket Suffolk IP14 3QT

2. Councillors to note the following decisions from Mid Suffolk District Council have been received:

DC/24/02244 - Proposal & Location of Development: Householder Application - Erection of shed (following demolition of existing). The Grain Store, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JN. Planning permission has been GRANTED

10. National Grid Consultation

Councillors to consider if a response is to be made to the consultation that National Grid Electricity Transmission plc ("National Grid") intends to apply to the Secretary of State for a Development Consent Order ("DCO") under Section 37 of the Planning Act 2008 (as amended) to authorise the construction of Norwich to Tilbury

11. Post Project Working Group

Councillors to note the report from the meeting held on 2nd July 2024 and make any comments;

1. Councillors to agree that quotes are sought for the continuation of the kerb around the Green to the track and the installation of 2 posts to further protect the village green
2. Councillors to agree that the Parish Council investigates the cost for the following Traffic Road Order to further protect the village green:
 - a. No parking on the corner of The Folly by the Village Hall and The White House
 - b. No parking on the odd numbered side of Old Street
 - c. No parking on the verge on the even numbered side of Old Street
 - d. Investigate a weight restriction for lorries.
3. Councillors to agree in principle the replacement of the missing posts along the odd side of Old Street and install new ones up to the junction with Castle Rise following the consultation with the Parish
4. Councillors to agree in principle the installation of posts/replaced on the even numbered side of Old Street on the verge from the bus stop to number 46 following the consultation with the Parish
5. Councillors to agree in principle that posts are installed/replaced on the verge at the bus shelter following the consultation with the Parish

6. Councillors to agree in principle that the area of Green by the Coal House/ Rapper Row – kerb is reinstated at double height from the pump to The Coal House following the consultation with the Parish
7. Councillors to agree that the plans (item 1 – 6) are published in the Parish News and comments invited
8. Councillors to agree that the residents of Old Street are written to with details of the proposals following the consultation with the Parish
9. Councillors to agree that a letter to be sent to the Co-op to request that staff park their vehicles in the layby in Station Road to free up space for deliveries and customers.

12. Land at junction Station Road and Grainge Road

Councillors to note the report on the letter posted at land on Grainge Way Haughley from Property Risk Inspection Limited in relation to the removal of trees that are causing subsidence and damage to a property.

1. Councillors to agree that no action is taken and the Parish Council withdraws the instruction to register this piece of land
2. Councillors to agree to make a response to the letter (although the land is not registered to the Parish Council) and instruct Birkett's to act for the Parish Council at a cost of £750 +VAT
3. Councillors to agree that the Parish Council contacts Haughley WI and suggest they write to Property Risk Inspection Limited to request that no damage is made to the memorial tree planted in this area

13. New MP for Waveney Valley

Councillors to agree that the Parish Council liaises with adjoining and nearby parishes in the new Waveney Constituency to invite the MP to visit

14. RBL Grant 2024-25

Councillors to consider the grant agreed of £300 to include a donation for a wreath

15. Christmas Tree Event

Councillors to agree an increase in the budget to £750

16. Lorry Survey

Councillors to agree a date and timings for the lorry survey

17. Haughley New Street

Councillors to agree that letters are written to the companies to remind them that their vehicles, travelling westbound to their depots at Lawn Farm Business Park and Quarry, should now avoid Haughley New Street

18. Scribe Accounting Software

Councillors to consider the implementation of Scribe Accounting Software and agree a budget of up to £1,200

19. Finance

1. Councillors to receive the June Finance Reports:
 - a. Bank reconciliation
 - b. Budget to actual
 - c. Reserves
 - d. Expenditure over £500 (Quarter 1)
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the July payments (BACS, SOs and cheques)
4. Councillors to agree the quote of £1,325 +VAT from W Jarvis Tree Surgeon to cut the hedges at the allotments
5. Councillors to agree the quote of £350 +VAT from W Jarvis Tree Surgeon to reduce the cherry tree at The Cricket

20. Clerks Report

Councillors to note the Clerks report and make any comments

21. Chairmans Report

Councillors to note the Chairmans report and make any comments

22. Councillor's Issues

Councillors to highlight any parish issues arising

23. Correspondence

Councillors to note correspondence circulated and consider any action

24. Dates of next meetings

1. Biodiversity and Wildlife Conservation Working Group Thursday 18th July 2024 at Maxwell Charnley Room at 7.00pm
2. Parish Council meeting Tuesday 17th September 2024 at Ron Crascall Pavilion at 7.00pm

Claire Pizzey

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