

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
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The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Meeting of HAUGHLEY PARISH COUNCIL to be held in **Ron Crascall Pavilion** on Tuesday 15th October 2024 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 17th September 2024

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/24/03992 - Proposal: Householder Application - Re-roof and insulate roof of main range (increase in height) including structural repair, replacement dormer windows and re-rendering left hand elevation and rear elevation. Location: One Acre, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JN

DC/24/03993 - Proposal: Listed Building Consent - Reroof and insulate roof of main range (increase in height) including structural repair, replacement dormer windows and re-rendering left hand elevation and rear elevation. Location: One Acre, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JN

DC/24/04298 - Proposal: Application for works to trees in a Conservation Area - Fell 2 No Ash trees (T1 & T2) (*Fraxinus excelsior*) dying and close to proximity to the house and outbuildings and grind out stumps. Crown reduce 2 No Ash trees (T3 & T4) (*Fraxinus excelsior*) by 1- 2m. Cut dog rose to ground and remove from the ash trees. Remove major dead wood and hanging branches. Location: Castle Barn, Duke Street, Haughley, Stowmarket Suffolk IP14 3QS

DC/24/04260 - Proposal: Householder Application - Replacement wooden front door with composite door and 2No double-glazed front elevation windows. Location: 28 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX

DC/24/04323 - Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Building to 1 No Dwellinghouse (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q Location: Old Bells Yard, Wassicks Lane, Haughley, IP14 3NP In the Parish of Old Newton

DC/24/04332 - Proposal: Application for Listed Building Consent - Replacement of timber framed windows and internal finishing as per Design & Access Statement. Location: Dulce Donum, 67 Old Street, Haughley, Stowmarket Suffolk IP14 3NT

2. Councillors to note no decisions from have been received from Mid Suffolk District Council
3. Public Open Space Contribution - Planning Application ref: DC/23/05721 - Land on the North Side of Station Road: Councillors to agree that the Parish Council takes on the responsibility for the offsite public open space improvements in the parish following receipt of a commuted sum from the developer, to do so.

10. Gallowsfield Wood

Receive report from Gallowsfield Wood Working Group

1. Councillors to consider discussing the potential sale of Gallowsfield Wood

11. Haughley Parish in Bloom

1. Councillors to agree that two quotes are sought for the strimming of the planters between May and October and the money to be taken from the HPIB budget

2. Councillors to consider the Parish CIL application of £942.00 for 2 recycled planters
3. Councillors to support and agree the re-siting of the grit bin at Harvest Close

12. Traffic Officer

Councillors to note the report from the Traffic Officer

1. Councillors to note that the post on Fishponds Way is suitable for the installation of a Solar SiD device
2. Councillors to agree to upgrade the post in Haughley Green
3. Councillors to agree on the locations of the Solar SiDs throughout the Parish.
4. Councillors to agree to purchase a further Solar SiD so all Haughley's SiDs are Solar (The 2 battery only SiDs could be stored for emergency or the winter months if required) at a cost of £2,250 +VAT from Elan City

13. Traffic Count

1. Councillors to note the results of the traffic count undertaken in June 2024
2. Councillors to note the results of the lorry count undertaken on Station Road in September 2024

14. The Moat

Councilors to agree a maintenance agreement for the regular mowing of the moat up to £100 a year

15. Allotments

Councillors to agree a 10% increase per year for 3 years from October 2025

16. Audit

1. To receive the completion of the limited assurance review for the year ending 31st March 2024 from the external auditors PKF Littlejohn LLP
2. To note confirmation that in accordance with legislation the Clerk has advertised the conclusion of audit for the year ending 31 March 2024

17. Clerk Duties

1. Councillors to agree members to cover clerk duties in the interim period
2. Councillors to agree that the Parish Council uses SALC Payroll Service at a cost of £10.50 +VAT per month

18. Finance

1. Councillors to receive the September Finance Reports:
 - a. Bank reconciliation
 - b. Budget to actual
 - c. Reserves
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the October payments (BACS, SOs and cheques)

19. Chairmans Report

Councillors to note the Chairmans report and make any comments

20. Councillor's Issues

Councillors to highlight any parish issues arising

21. Correspondence

Councillors to note correspondence circulated and consider any action

22. Dates of next meetings

1. Parish Council meeting Tuesday 19th November 2024 at Ron Crascall Pavilion at 7.00pm

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
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