

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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GALLOWSFIELD WOOD Committee remote meeting

Friday 8th January 2021 commencing at 7.30pm

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. *The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.*

If anyone wishes to join the meeting as a member of the public please use the following link or contact the clerk who will share the meeting ID and password with you. Invite link

<https://us02web.zoom.us/j/89111581657?pwd=bDNhL2pvcTg3TmNJRDFZSjdMc01wdz09>

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council
Tel: 01449 677005 | Email: clerk@haughleypc.co.uk

4th January 2021

A G E N D A

1. To receive and consider apologies for absence
2. To receive declarations of Interest in any item on the Agenda
3. To consider written requests for any dispensations relating to disclosable interest
4. To consider and approve the minutes of the Gallowsfield Wood meeting of 10th November 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:
5. To consider proposed working party due to be held Saturday 16th October
 1. To consider and if thought appropriate approve pre working party planning meeting with Gary Battell, Suffolk County Council Woodland Advisor (Refer to document Information 5)
 - a) Need to consider Covid security and current Government legislation and guidance
 2. To consider proposals for working party
 - a) Need to consider Covid security and current Government legislation and guidance
 - b) Consider and agree of thought appropriate proposals contained in exchange of emails.
6. To note completion of the shelter building
7. To receive a report on the progress of the pond
Including location, safety, risk assessments and insurance

8. To consider progress on the reinstatement of the owl box
9. To consider proposals for grass cutting during coming years
 - a) Refer to information submitted to Parish Council (Refer to information 9)
10. To discuss and agree any action relating to unwanted visitors and anti-social behaviour
11. To receive an update on mapping
12. To discuss and agree the use of premises by commercial undertakers
 - a) Consider request for use of GFW by Haughley Crawfords Primary School (Refer to information 12.1)
 - b) Consider correspondence and request to use part of GFW for BMX (Refer to information 12.2)
13. To receive an update on the current financial situation
14. To discuss the proposal for a management plan and consider any action:
 1. First draft Document including headings and initial information (Refer to document 14.1)
 2. To consider existing/previous management plan – RS
 3. To consider proposed Forestry Commission template for Small Woodland Management Plan (Refer to document 14.3)
 4. Agree specific responsibilities by committee members

Liaison with Haughley PC MSDC and Police	Gerald Brown
H&S	Gerald Brown
Woodland management, including trees and flowers	David Evans, Geoffrey Kaye Terry Stopher, Jo Ling Wild Play, Judy Thompson
Wildlife management	Terry Stopher
Recreational management of the Wood	Wild Play & Foxglove (to share),
Events booking and control	Geoffrey Kaye, Richard Stacy
Collating working party tasks	Geoffrey Kaye, Jo Ling
Toilet rota organiser	Geoffrey Kaye
Publicity/website	Geoffrey Kaye
Waste clearance - Litter picking and bins	Gerald Brown

5. To consider proposed additional fire pit location (Refer to information 14.5)
15. To note correspondence received, other than as considered as separate agenda items
16. Any other business
17. Dates for of meetings during 2021
 - To consider and agree dates for proposed committee meetings during 2021

Recommendation – alternate months, during first week of month at 7pm