

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 16 November 2021 at the Ron Crascall Pavilion

Present	G Brown, A Flint, M Gilson, A Hannan (Chairman), Mrs. Y Hannan, T Monaghan, Mrs. T Shaw, District Councillor Rachel Eburne, County Councillor Andrew Stringer and Mrs. C. Pizzey (Clerk) and 6 members of the public.
1.	<p>Apologies for Absence</p> <p>Apologies were received from District Councillor Keith Welham.</p> <p>The members accepted the apologies.</p>
2.	<p>Declarations of Interest</p> <p>T Monaghan declared an interest in item 13.4 as the owner of the business who provided the quotes for the application.</p>
3.	<p>Dispensations</p> <p>There were no requests for dispensations received.</p>
4.	<p>Minutes</p> <p>All Councillors confirmed receipt of the minutes. Mrs. Y Hannan proposed to accept the minutes of 19th October 2021 as a true record and decisions made. Seconded by Mrs. T Shaw with all in favour the Chairman signed and dated all pages.</p>
5.	<p>Action log</p> <p>The members confirmed receipt of the action log and no comments were made.</p>
6.	<p>Public Forum: A resident raised concerns about the footpath over the bridge at Fishponds Way and the expectation of what was illustrated by the developers at the planning stage and what has been installed. Residents understand that this is not the Parish Council's responsibility but asks that it addresses the situation with Suffolk Highways. A resident explained the history on the ownership of the land sold for the footpath at Fishponds Way. A further resident raised his concerns about the footpath at bridge on Fishpond's Way. A suggestion of concrete bollards to be installed along the footpath as a deterrent for lorries. A resident welcomed the traffic calming</p>

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	<p>measures that have been put in place through Haughley Green and asked that the Parish Council considers a permanent speed device for this area. A resident raised concerns over the number of lorries on Station Road and the speed of vehicles on the road between Haughley and Old Newton and made a request to reduce the speed limit along this road. He also reported that a kissing gate should be installed along FP30.</p>
7.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>The members confirmed receipt of the report. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • Suffolk became an ‘enhanced response area’ (ERA) for up to five weeks to try to reduce the rate of COVID-19 in the area. • Suffolk County Council is not allowed to amend the wording on anything that comes from the NHS and this is causing problems with residents trying to contact their local surgeries to book COVID boosters. This is putting unnecessary strain on these surgeries. • Informed residents on the procedure and cost of putting reduced speed limits in place. • The Haughley Green traffic calming (gateway) has been completed.
8.	<p>To receive written reports for information only from District Councillors Keith Welham & Rachel Eburne</p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • A development of 85 homes was approved in Bacton. • MSDC have approved a £1.5M CIL Funding commitment for the expansion of Elmswell Primary School despite objections from the Parish Council and residents. It is feared that the new school in Woolpit will be favoured. • The Fishponds Way footpath scheme has not been completed. The developers have been asked to carry out an interim safety audit on the works.
9.	<p>Planning</p> <ol style="list-style-type: none"> 1. Councillors reviewed and approved response to the current planning consultations:

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DC/21/05732 - Proposal: Householder Application - Erection of side extension (following demolition of conservatory roof and glazing). Location: Woodilee, 2 Haughley Green, Haughley, Suffolk IP14 3RQ: The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded with all in favour.

DC/21/05760 - Proposal: Application for Listed Building Consent - Erection of side utility/dog room extension with front veranda and rear infill garden room extension with terrace. Blocking up of external door and associated internal works as detailed within the design and access statement and plans. Location: Haughley Bushes, Haughley New Street, Haughley, Suffolk IP14 3JL: The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded with all in favour.

DC/21/05759 - Proposal: Householder application - Erection of side utility/dog room extension with front veranda and rear infill garden room extension with terrace. Location: Haughley Bushes, Haughley New Street, Haughley, Suffolk IP14 3JL. The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded with all in favour.

DC/21/06069 - Proposal: Application for works to trees in a Conservation Area - Pollard 2no Lime trees overhanging playground Location: St Marys Church, Duke Street, Haughley, Suffolk IP14 3QS: The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. Y Hannan seconded with all in favour.

2. Councillors noted the decisions issued by Mid Suffolk District Council:

DC/21/05098 - Proposal & Location of Development: Application for works to trees in a Conservation Area - Reduce back branches to 2No Lime trees overhanging playground. St Marys Church, Duke Street, Haughley, Suffolk IP14 3QS. Mid Suffolk District Council as Local Planning Authority, hereby give notice that it DOES NOT WISH TO OBJECT.

DC/21/04854 - Proposal & Location of Development: Application for Outline Planning Permission (some matters reserved, access to be considered). Town and Country Planning 1990 - Erection of 2No detached dwellings and new vehicular access. Land North Of Plashwood Road, Haughley, Stowmarket. OUTLINE PLANNING PERMISSION HAS BEEN REFUSED.

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	<p>3. Councillors noted the report from G Brown on the meeting held at Bacton Parish Council with the developers of the sites coming forward in their village. The report to be made available on the Parish Council website and through the H&WPN. A proposal to be put forward at the December meeting for a traffic survey to be carried out on the lorry movements through Haughley.</p>
10.	<p>Fishponds Way – Footpath at bridge: The Chairman thanked residents for their comments, emails and photographs provided to the Parish Council. He advised that a separate bridge was originally proposed but this was subject to design and agreement with the highway’s authority (Suffolk County Council). Officers advised that they had to consider safety issues, design for 100-year floods and ecological reasons, specifically the impact on wildlife. The river is a known habitat for otters and voles (local residents have spotted them many times) and it was advised that constructing a footbridge would cause irreparable damage to their habitat. Councillors agreed to write to MSDC Planning Officers to ask to have sight of the interim safety audit once it is available and to contact Suffolk Highways to find out if the footpath had been constructed as per the specification. Further, if the safety audit indicates a risk element to pedestrians, to propose mitigating measures such as fixed concrete bollards, one-way priority signs and road narrowing to permit just single vehicle passage and even traffic lights.</p>
11.	<p>Fishponds Way 30mph limit extension</p> <p>The Chairman reported that the Suffolk Highways had not supported the 30mph limit extension to be positioned prior the right turn to Dagworth. Councillors agreed to write a letter to Suffolk County Council to express their concerns that this was not going ahead.</p>
12.	<p>Lorry Route Review</p> <p>G Brown and A Flint agreed to complete the on-line Lorry Route Review for the Parish Council.</p>
13.	<p>PIIP</p> <p>Councillors considered the Parish CIL applications for the following: -</p>

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	<ol style="list-style-type: none"> 1. Mrs. Y Hannan proposed that the Parish Council accepts the Parish CIL application from Haughley Pre-School of £295 towards the refurbishment of their playhouse. Mrs. T Shaw seconded with all in favour. 2. Mrs. Y Hannan proposed that the Parish Council accepts the Parish CIL application from Friends of Haughley War Memorial of £14,389.60 for the conservation of the war memorial. Mrs. T Shaw seconded with all in favour. 3. The Chairman proposed that the Parish Council accepts the Parish CIL application of £7,400 for the refurbishment of the Church Clock Face. Mrs. T Shaw seconded with all in favour. 4. Mrs. Y Hannan proposed that the Parish Council accepts the Parish CIL application of £13,626 for the Seating Project. Mrs. T Shaw seconded with all in favour.
14.	<p>Gallowsfield Wood Working Group</p> <p>Members confirmed receipt of the report from the meeting of 3rd November 2021. It was confirmed that the storage facility would be funded by Wild Play.</p>
15.	<p>Bio-Diversity and Wildlife Conservation Working Group</p> <p>Members confirmed receipt of the report from the meeting of 9th November 2021. The survey of households from the Vicarage to Duke Street concerning wilding of the green space in The Folly will take place on 12th December.</p>
16.	<p>Tree Officer</p> <p>Members confirmed receipt of the report and considered the following recommendation:</p> <ol style="list-style-type: none"> 1. G Brown proposed that the Parish Council plant two trees to commemorate the Queens Platinum Jubilee, with a budget of £250, one at The Cricket and another at a location in Haughley village to be decided at the December meeting. A Flint seconded with all in favour.
17.	<p>Village Hall Officer</p> <p>Members confirmed receipt of the report from the meeting of 2nd November 2021 and no comments were made.</p>

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18.	<p>Christmas Tree Event</p> <p>Members confirmed receipt of the report and considered the following recommendation:</p> <ol style="list-style-type: none"> 1. A Flint proposed that the Parish Council agrees a budget of £250 for Father Christmas gifts. Mrs. T Shaw seconded with all in favour. 																						
19.	<p>Playing Field Committee</p> <p>Members confirmed receipt of the report and no comments were made.</p>																						
20.	<p>Operation London Bridge</p> <p>Members confirmed receipt of the joint Protocol with the PCC and considered the following recommendation:</p> <ol style="list-style-type: none"> 1. The Chairman proposed that a reserve of £250 is agreed for Operation London Bridge. Mrs. Y Hannan seconded with all in favour. 																						
21.	<p>Finance:</p> <ol style="list-style-type: none"> 1. The Council confirmed receipt of the finance report for October 2021 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made. 2. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="568 1267 1203 1397"> <tr> <td>MSDC (CIL)</td> <td>£126,023.65</td> </tr> <tr> <td>Various (Allotment)</td> <td>£364.00</td> </tr> <tr> <td>Wild Play (Gallowsfield Wood)</td> <td>£190.00</td> </tr> </table> 3. Councillors confirmed the November payments: <table border="1" data-bbox="504 1505 1267 1944"> <tr> <td>Royal British Legion (Donation)</td> <td>£50.00</td> </tr> <tr> <td>Claire Pizzey (Expenses)</td> <td>£41.65</td> </tr> <tr> <td>A Hannan (Xmas Tree Lights)</td> <td>£337.98</td> </tr> <tr> <td>M J Nunn (Car Park)</td> <td>£43,449.94</td> </tr> <tr> <td>Arboreal Associates (Gallowsfield Wood)</td> <td>£350.00</td> </tr> <tr> <td>Playing Field Committee (Hall Hire)</td> <td>£73.00</td> </tr> <tr> <td>Katie Power (Wages)</td> <td>£323.98</td> </tr> <tr> <td>Claire Pizzey (Wages)</td> <td>£599.84</td> </tr> </table> 	MSDC (CIL)	£126,023.65	Various (Allotment)	£364.00	Wild Play (Gallowsfield Wood)	£190.00	Royal British Legion (Donation)	£50.00	Claire Pizzey (Expenses)	£41.65	A Hannan (Xmas Tree Lights)	£337.98	M J Nunn (Car Park)	£43,449.94	Arboreal Associates (Gallowsfield Wood)	£350.00	Playing Field Committee (Hall Hire)	£73.00	Katie Power (Wages)	£323.98	Claire Pizzey (Wages)	£599.84
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	<p>M Gilson proposed to accept the payments. Mrs. T Shaw seconded with all in favour.</p> <p>4. M Gilson proposed that the Parish Council accept the quote from Charles Proctor for the free of charge removal of rabbits on the allotments following the installation of the new fence. A Flint seconded with all in favour.</p> <p>5. The Chairman proposed that subject to the receipt of MSDC tax base figures the following budget requests for 2022-23 would be approved in principle:</p> <ul style="list-style-type: none"> • Haughley in Bloom £650.00 • Gallowsfield Wood £750.00 • The Cricket £1,000.00 • Bio-Diversity & Wildlife Conservation £500.00 <p>G Brown seconded with all in favour.</p> <p>No further budget was required for the Queens Platinum Jubilee.</p>
22.	<p>Grant Applications:</p> <p>Councillors considered the 2022-23 grant applications received as follows:</p> <ol style="list-style-type: none"> 1. Haughley and Wetherden Parish News grant application of £1,000. M Gilson proposed that the Parish Council rejects the grant application and asks that H&WPN reapply with a more proportionate figure in line with the Wetherden Parish Council contribution. Mrs. T Shaw seconded with all in favour. 2. Playing Field Committee grant application of £3,000. The Chairman proposed that the grant application is accepted. M Gilson seconded with all in favour. 3. Haughley Parochial Church Council grant application of £750.00. The Chairman reported that following guidance that had been provided to all members, Parish Councils are not given the power to provide grants to the church for maintenance on the building or in the churchyard but are allowed to provide financial support for anything else. It was agreed that the Clerk contacts the PCC and ask it to reapply for financial support for something other than maintenance. 4. Haughley Playing Field Bowls Club grant application of £3,000. A Flint proposed that the grant application is rejected and that a Parish CIL application is made to the Parish Council. Mrs. T Shaw seconded with all in favour.
23.	Clerk's report

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	Councillors noted receipt of the report. No comments were made.
24.	<p>Councillors Reports</p> <p>G Brown reported that correspondence had been received from Suffolk County Council, which intends to make an order to close footpath 1 for 6 months or longer. It was agreed that this would be advertised in the H&WPN, Parish Council Facebook Page on the Haughley Village website and on Parish Council website. The Chairman advised that notification had been received from Suffolk County Council to consult on the installation of the zebra crossing and traffic calming outside Crawford's School. The statutory consultation period will run for approximately 3 weeks from 16/11/21 - 07/12/21. It was agreed to advertise this in the H&WPN and on the Parish and Village websites. The Council agreed that a letter be sent to Stowmarket SNT concerning parking on the verges of the green at the junction of Old Street and The Green.</p>
25.	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. MSDC – Gambling Act Consultation: No action. 2. Resident – Green Road Crossing: Councillors agreed to forward the consultation onto the resident. 3. Suffolk Police – PCC Consultation on new Police and Crime Plan: No action. 4. Citizen Advice – Donation: Councillors agreed that a donation of £200 is made for to the Citizen Advice. 5. Resident – Trees: No action. 6. MSDC – Housing Land Supply Position Statement Consultation November 2021: No action. 7. Resident – Location of new footpath Fishponds Way: The resident attended this meeting and an outcome was discussed at item 10.

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	8. Resident – Damage to bake house wall Councillors agreed to contact Suffolk Highways to request action to safeguard the building.
25.	Date of next meeting: 1. Full Parish Council is scheduled for Wednesday 22 nd December 2021 at 7.00pm at Ron Crascall Pavilion.
	There being no further business, the meeting was closed at 20.52.
A copy of any reports cited in the minutes can be made available from the clerk clerk@haughleypc.co.uk	

Signed Chairman:

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