

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Annual Council Meeting held on Tuesday 18th June 2024 at the Ron Crascall Pavilion

Present	G Brown (Chairman), M Bloom, Mrs. J Day, A Flint, Mrs. A Pepper, Mrs. T Shaw, T Sparkes, M Smith, Mrs. Y Tricker, County Councillor Andrew Stringer, District Councillor Rachel Eburne, and 1 member of the public.									
1.	Apologies for Absence <ol style="list-style-type: none"> 1. Apologies for absence were received from Mrs. S Swinge. 2. The members accepted the apologies. 									
2.	Declarations of Interest There were no declarations of interest received.									
3.	Dispensations There were no requests for Dispensations received.									
4.	Minutes All Councillors confirmed receipt of the minutes. <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed to accept the minutes of 21st May 2024 as a true record of the meeting and decisions made. Mrs. J Day seconded with all in favour. 									
5.	Action log The Councillors noted the action log, and additional comments were made: <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">ACTION</th> <th style="width: 50%;">COMMENT</th> </tr> </thead> <tbody> <tr> <td>Junior Football Pitch</td> <td>Following receipt of the Parker Pitches report Bloor Homes have confirmed a meeting with a landscaper is being arranged on site to discuss options regarding the pitch</td> </tr> <tr> <td>SCC PROW Officer - upgrade of footpath and new footpath</td> <td>On going</td> </tr> <tr> <td>Land adj. to The Cricket - register with Land Registry</td> <td>On-going</td> </tr> </tbody> </table>		ACTION	COMMENT	Junior Football Pitch	Following receipt of the Parker Pitches report Bloor Homes have confirmed a meeting with a landscaper is being arranged on site to discuss options regarding the pitch	SCC PROW Officer - upgrade of footpath and new footpath	On going	Land adj. to The Cricket - register with Land Registry	On-going
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	Posts Project (Consultation)	Consultation to be written
	Quote for Signs for The Cricket	Agenda item
	Consultation SCC Haughley Green traffic calming	Awaiting report from SCC Community officer
	Contact Bellway and start legal procedure for Wildflower meadow	On going
	Greens Policy - second draft	On going
	Registers pockets of land in the Parish	On going
	Proposal Email group residents	On going
	Proposal for public event community broadband	On going
	Report on WG for 4g pitch	Ongoing
	Haughley Green - Slow horse signs	Email sent to Andrew Stringer
	Tidy allotment carpark	J Sisks have confirmed a start date of the 1 st week in July
	MSDC – Byelaw	A resident has located the sign and I will arrange to have it put back up once returned
	Allotment – quote mechanism of gate	
	Haughley Green Footpaths (verges)	Awaiting meeting with SCC Community Officer and Andrew Stringer
	Damage Green	Work completed and agenda item
	Tree at The Cricket	Awaiting quote
	Purchase SID Device	SID Device purchased
	ASB Article for Parish Magazine and Noticeboards	Completed
6.	<p>Public Forum</p> <p>A resident raised the issue of the repeated damage to the Village Green and finding a solution. Asked if the data taken from the traffic surveys were just a number crunching exercise or if the data is used and if there is any way of finding out who is driving over and damaging the village green.</p>	
7.	To receive written reports from County Councillor Andrew Stringer	

Signed Chairman:

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	<p>The members confirmed receipt of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • Funding of local government: Our group proposed a motion for council on Thursday 23 May to lobby the government for improved funding for local authorities, which was seconded by the Conservative administration and voted through unanimously in the chamber. Politicians of all parties are concerned by the £4 billion funding ‘gap’ predicted for councils in the next few years, particularly for social care. To balance the books this year, Suffolk County Council had to withdraw £15.9 million from its reserves - the equivalent of council savings accounts – but this is not a sustainable approach. Councils that have become bankrupt have to cut services back to the minimum they have to provide by law, and seek to raise revenue by increasing council tax and other avenues they have such as charges for parking or social care. • Norwich to Tilbury Pylons: The second report detailed the council’s response to the proposed Norwich to Tilbury 400kV grid reinforcement, and the Cabinet voted that the council should object and call for a pause until alternative options have been explored. The proposals include 183 kilometres of pylons, with four sections of underground cabling running through and near to the Dedham Vale National Landscape and the Waveney valley, but the council wants to see alternative options explored for additional undergrounding in the Waveney valley, and expressed concerns about the route which see pylons placed close to several Suffolk airfields. • Nature survey: In order to prepare Suffolk’s Local Nature Recovery Strategy, the council has launched a public survey so residents can share their favourite nature spots and which habitats they think should be protected. Farmers, landowners and land managers are also encouraged to submit practical, achievable proposals to support nature conservation, as well as sharing how land is currently managed and any challenges faced applying for government funding schemes. The strategy will form a plan to help reverse the decline in nature across the county, and to connect and expand existing areas that are important for wildlife and the landscape. <p>Mrs. Y Tricker asked County Councillor Stringer for his help to clear the verge on Haughley New Street to allow volunteers to maintain this going forward. Mrs. J Day asked about the cost to Suffolk County Council in relation to pothole compensation.</p>
8.	<p>To receive written reports for information only from District Councillors Rachel Eburne & Janet Pearson</p>

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	<p>The members confirmed receipt of the report prior to the meeting. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • General Election: The parliamentary general election will take place on Thursday 4th July. Due to the pre-election period, Cabinet and Council meetings at Mid Suffolk have been postponed until after the election. A reminder that valid photo identification is required to vote. • Locality Awards: Applications for this year's Locality Awards grants are now open, but due to the General Election we cannot consider any applications until after 4th July • Norwich to Tilbury pylons consultation: The deadline for this consultation has been extended until 26th July due to the General Election. In the meantime, Mid Suffolk has sent their draft consultation response to all Parish Clerks. The response will be discussed by Cabinet on 15th July before agreeing and submitting.
9.	<p>Planning</p> <ol style="list-style-type: none"> 1. Councillors to review and approve a response to the following planning applications: <ul style="list-style-type: none"> DC/24/02353 - Proposal: Application for works to a tree in a Conservation Area - Pollard 1No Willow Tree reducing height by up to 2m and lateral branches to retain shape and form as it has grown too large. Location: 43 Old Street, Haughley, Stowmarket, Suffolk IP14 3NT. The planning application has already been considered at MSDC and no response needs to be made. DC/24/02504 - Proposal: Householder Application - Construction of first floor extension with dormers, infill roof to rear, insertion of rooflights to side and replacement/alteration to existing fenestration. Location: Gospel Hall Bungalow, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR. The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. J Day seconded with all in favour. SCC/0084/20MS/VOC2 - Proposal: Variation of conditions 1, 11, 19, 20, 21, 22, 23, 24, 25, 30, 36, 53, 54, 56 and 57 attached to planning permission reference SCC/0084/20MS/VOC. Location: Lawn Farm Quarry, Old Bury Road, Wetherden, Suffolk, IP14 3JU. It was agreed to respond to the application to advise that the Parish Council has no further comments to make and to refer to the earlier OBJECTION made to the application. 2. Councillors to note the following decisions from Mid Suffolk District Council have been received:

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	<p>DC/24/01464 - Proposal & Location of Development: Full Planning Application - Conversion of agricultural building to form 1No dwelling. Old Hall Farm, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR. Planning permission has been GRANTED</p> <p>DC/24/02263 - Proposal & Location of Development: Notification of Works to Trees in a Conservation Area - Proposed 30% crown reduction on 2x Silver Birch Trees (T1 and T2) and 30% crown reduction on two Fruit Trees (T3 and T4) Juniper Lodge, 4 Fishponds Way, Haughley, Stowmarket Suffolk IP14 3PR. MSDC DOES NOT WISH TO OBJECT</p>
10.	<p>Biodiversity and Wildlife Conservation Working Group</p> <p>Councillors noted the report from the meeting of 5th June 2024 and no comments were made.</p>
11.	<p>HGV Count</p> <p>Councillors noted the results of the traffic count which will be published in the Haughley & Wetherden Parish News. Concerns were raised around the increase in traffic using Station Road. A suggestion that a physical count is carried out to monitor the size of the lorries that are using Station Road. An article to be published in the Parish Magazine to ask for volunteers.</p>
12.	<p>Protection of the Village Green</p> <p>Councillors noted the report on the recent damage to the village green and it was agreed to retract the proposal that the high kerb is continued round the corner opposite White House to the track and the consideration for the installation of 2 additional post and to arrange a meeting with the Suffolk County Council Community Officer to seek their advice.</p>
13.	<p>The Cricket</p> <p>The Chairman proposed that the Parish Council agrees the quote from D-Signs of £195+VAT for the purchase of new information signs at The Cricket. A Flint seconded with all in favour.</p>
14.	<p>Christmas Light Event</p> <p>The date of Saturday 30th November 2024 was agreed and Mrs. A Pepper and M Smith agreed to set up a working group to organise the event.</p>
15.	<p>Parish Liaison Meeting</p> <p>Councillors noted the minutes from the Parish Liaison meeting held on 14th May 2024 and no comments were made.</p>

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16.	<p>Statutory Business</p> <p>Mrs. J Day proposed that the Parish Council agrees to adopt the New 2024 Financial Regulations. The Chairman seconded with all in favour.</p>																																																							
17.	<p>Accounts 2023-24</p> <ol style="list-style-type: none"> 1. Councillors reviewed the internal audit report and noted the recommendations made; <ol style="list-style-type: none"> a. To prepare the 2023-24 year end accounts on an Income and Expenditure basis <p>The Chairman advised the he and the Clerk are investigating the potential use of Scribe, an accounts package that is tailored for Parish Councils. A report and proposal will be submitted at the July meeting.</p> 2. Councillors reviewed and agreed the responses to Section 1 of the AGAR for 2023-24 3. Councillors reviewed and approved Section 2 of the AGAR for 2023-24 																																																							
18.	<p>Finance:</p> <ol style="list-style-type: none"> 1. The Council confirmed receipt of the finance report for May 2024 prior to the meeting including, Bank Reconciliation, Budget to Actual, Reserves, since the last meeting. No questions or comments were made. 2. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="459 1211 1331 1339" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: center;">Receipts</th> <th colspan="2" style="text-align: center;">Cheque / BACS / SO</th> <th colspan="2" style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Cleansing Grant</td> <td>Bacs</td> <td>MSDC</td> <td style="text-align: right;">£</td> <td style="text-align: right;">677.30</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">£</td> <td style="text-align: right;">677.30</td> </tr> </tbody> </table> 3. Councillors confirmed the June payments: <table border="1" data-bbox="357 1442 1433 1986" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: center;">Expenditure</th> <th></th> <th style="text-align: center;">Net</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>General Exp.</td> <td>Claire Pizey</td> <td style="text-align: right;">£ 51.20</td> <td></td> <td style="text-align: right;">£ 51.20</td> </tr> <tr> <td>Pest Control - The Cricket</td> <td>RSA Pest Management</td> <td style="text-align: right;">£ 350.00</td> <td style="text-align: right;">£ 70.00</td> <td style="text-align: right;">£ 420.00</td> </tr> <tr> <td>Internal Audit</td> <td>Heelis & Lodge</td> <td style="text-align: right;">£ 400.00</td> <td style="text-align: right;">£ 40.00</td> <td style="text-align: right;">£ 440.00</td> </tr> <tr> <td>Village Green re-pair</td> <td>A E White Surfacing Limited</td> <td style="text-align: right;">£ 650.00</td> <td style="text-align: right;">£ 130.00</td> <td style="text-align: right;">£ 780.00</td> </tr> <tr> <td>Allotments</td> <td>Wave</td> <td style="text-align: right;">£ 31.38</td> <td></td> <td style="text-align: right;">£ 31.38</td> </tr> <tr> <td>PAYE</td> <td>HMRC</td> <td style="text-align: right;">£ 590.82</td> <td></td> <td style="text-align: right;">£ 590.82</td> </tr> <tr> <td>ICO renewal</td> <td>Claire Pizey</td> <td style="text-align: right;">£ 40.00</td> <td></td> <td style="text-align: right;">£ 40.00</td> </tr> </tbody> </table> 	Receipts	Cheque / BACS / SO		Total		Cleansing Grant	Bacs	MSDC	£	677.30				£	677.30	Expenditure		Net	VAT	Total	General Exp.	Claire Pizey	£ 51.20		£ 51.20	Pest Control - The Cricket	RSA Pest Management	£ 350.00	£ 70.00	£ 420.00	Internal Audit	Heelis & Lodge	£ 400.00	£ 40.00	£ 440.00	Village Green re-pair	A E White Surfacing Limited	£ 650.00	£ 130.00	£ 780.00	Allotments	Wave	£ 31.38		£ 31.38	PAYE	HMRC	£ 590.82		£ 590.82	ICO renewal	Claire Pizey	£ 40.00		£ 40.00
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	Village Maintenance	Paul Garrod	£ 171.50		£ 171.50
	Wages	Claire Pizzey	£ 713.92		£ 713.92
	Wages	Katie Power	£ 400.39		£ 400.39
			£ 3,399.21	£ 240.00	£ 3,639.21

The Chairman proposed that the Parish Council accepts the payments. Mrs. T Shaw seconded with all in favour.

4. Mrs. Y Tricker proposed that the Parish Council purchases a cone sign road works package from StartSafety UK at a cost of £95.98 +VAT for the Community Volunteers Working in The Highway scheme. Mrs. T Shaw seconded and all were in favour.

5. Mrs. J Day proposed that the Parish Council hires a petrol driven bush cutter/trimmer at a cost of £30.00 +VAT for a 24-hour period from BrightAcres Tools Hire and the Parish Council investigates the purchase of a battery trimmer. Mrs. T Shaw seconded and all were in favour.

19. Clerks Report

The members confirmed receipt of the report. The Councillors discussed the issue of the overgrown footpath from Tothill to Haughley New Street. It was agreed to write a joint letter to National Highways England, MSDC and Suffolk County Council asking for permission to clear this footpath.

20. Councillors Issues

T Sparkes reported that the Village Hall are struggling to get three quotes for the new front door, which is a requirement of the Parish CIL application. A Flint reported that the new SID device for Green Road will be installed this week and he is still looking for a volunteer to look after the device. M Smith asked if there had been signs put out for the road closure on Fishponds Way. Mrs. A Pepper reported that the bins on Haughley New Street have not been emptied. Mrs. T Shaw reported that the skate park has been repaired and the other play equipment repairs should be carried out by the end of the month. Mrs. Y Tricker reported that contact has been made with a French School and they will be working with Crawford Primary School to start an exchange from September. The Chairman reported that a resident saw a large patch of wild orchids in the verge on Station Road (the Old Newton side) Gavin (Chair of Haughley's Biodiversity Group) kindly put-up signs that the working group uses for similar situations in

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	<p>Haughley Parish. District Councillor Eburne has contacted the Chair of Old Newton Parish Council to try and register this as a Roadside Nature Reserve with SCC. Bellways Homes have advised that the approved fence line appears to go through some trees which they would prefer not to be removed. They have instructed their contractor to clear some vegetation and install the fence as close as possible to the approved line and the Chairman thanked all Councillors for their support at the 80th Anniversary of D-Day event.</p>
21.	<p>Correspondence</p> <p>Councillors to note correspondence circulated and consider any action</p> <ol style="list-style-type: none"> 1. Babergh & Mid Suffolk Councils – Briefing notes for towns and parishes: Information 2. National Grid – Statutory consultation extension: Information
22.	<p>Date of next meetings:</p> <ol style="list-style-type: none"> 1. Parish Council meeting Tuesday 16th July 2024 at Ron Crascall Pavilion at 7.00pm 2. Biodiversity and Wildlife Conservation Working Group Thursday 18th July 2024 at Maxwell Charnley Room at 7.00pm
	<p>There being no further business, the meeting was closed at 20.50</p>
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application</p> <p>clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: