

## HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 16<sup>th</sup> April 2024 the Ron Crascall Pavilion

<b>Present</b>	G Brown (Chairman), Mrs. J Day, A Flint, Mrs. A Pepper, Mrs. T Shaw, T Sparkes, Mrs. Y Tricker, County Councillor Andrew Stringer, District Councillor Rachel Eburne, and 1 members of the public.							
<b>1.</b>	<b>Apologies for Absence</b> <ol style="list-style-type: none"> <li>1. Apologies for absence were received from Mrs. S Swinge and M Bloom.</li> <li>2. The members accepted the apologies.</li> </ol>							
<b>2.</b>	<b>Declarations of Interest</b> The Chairman declared an interest in item 11 as his son works for Beaver and Macaw the contractors who undertake the traffic counts.							
<b>3.</b>	<b>Dispensations</b> There were no requests for Dispensations received.							
<b>4.</b>	<b>Minutes</b> All Councillors confirmed receipt of the minutes. <ol style="list-style-type: none"> <li>1. A Pepper proposed to accept the minutes of 19<sup>th</sup> March 2024 as a true record of the meeting and decisions made. Mrs T Shaw seconded with all in favour.</li> </ol>							
<b>5.</b>	<b>Action log</b> The Councillors noted the action log, and no comments were made. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">ACTION</th> <th style="width: 50%;">COMMENT</th> </tr> </thead> <tbody> <tr> <td>Junior Football Pitch</td> <td>Agenda item</td> </tr> <tr> <td>SCC PROW Officer - upgrade of footpath and new footpath</td> <td>Update received from SCC Green Access Development Officer to advise that he has not been able to progress the scheme due to workload. He is hoping once he has had his next round of works programmed, he will be able</td> </tr> </tbody> </table>		ACTION	COMMENT	Junior Football Pitch	Agenda item	SCC PROW Officer - upgrade of footpath and new footpath	Update received from SCC Green Access Development Officer to advise that he has not been able to progress the scheme due to workload. He is hoping once he has had his next round of works programmed, he will be able
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Signed Chairman:

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		to get started on the Haughley Tothill to Fishponds bridle Way
	Land adj. to The Cricket - register with Land Registry	On-going
	Posts Project (Consultation)	Consultation to be written
	Quote for Signs for The Cricket	Request to be made to the Maintenance Officer to look at the signs and advise
	Consultation SCC Haughley Green traffic calming	Awaiting report from SCC Community officer
	Contact Bellway and start legal procedure for Wildflower meadow	On going
	Greens Policy - second draft	On going
	Application made to SCC for installation of EV Charge Points at the Pavilion Car Park	The tender is now live to procure a charge point operator for the Plug in Suffolk project. Preliminary site surveys are being arranged
	Registers pockets of land in the Parish	On going
	Proposal Email group residents	On going
	Proposal for public event community broadband	On going
	Report on WG for 4g pitch	Ongoing
	Haughley Green - Slow horse signs	Email sent to Andrew Stringer
	Contact Diaper Poultry	Ongoing
	Repair shed roof	Completed
	Tidy allotment carpark	Clerk report
	Data download of SID devices	
	Moles – The Cricket	Completed
	MSDC – Byelaw	On-going
	Allotment – quote mechanism of gate	
	Haughley Green Footpaths (verges)	Awaiting meeting with SCC Community Officer and Andrew Stringer

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	Damage Green	Contractor advised that the work will be completed by the end of April	
	Meeting with residents of Steggall Road	Awaiting date from MSDC Officer	
	Tree at The Cricket	Chair and Clerk to visit site	
6.	<p><b>Public Forum</b></p> <p>A resident reported concerns about the amount of fly tipping in the village. New fly tipping had had been spotted at Quarries Cross. A resident wanted to thank the community litter picker for all the work she does for the parish and asked if information can be included in the Parish Magazine to update residents on Haughley Parish in Bloom.</p>		
7.	<p><b>To receive written reports from County Councillor Andrew Stringer</b></p> <p>The members confirmed receipt of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> <li>• <b>Public Consultation on Suffolk Devolution:</b> Following an extensive informal engagement period throughout January, February and early March, Suffolk County Council’s formal consultation for the proposed Suffolk Devolution Deal was launched on 18 March. The public consultation will run for 10 weeks (closing on 26 May) and has been designed with the help of advice from the Consultation Institute. Once the consultation has completed, the analysed results will be presented in detail to Cabinet in summer 2024. To read about the proposals and fill out the public consultation survey, please visit: <a href="https://www.suffolk.gov.uk/council-and-democracy/devolution">https://www.suffolk.gov.uk/council-and-democracy/devolution</a></li> <li>• <b>Water Management in Suffolk:</b> At Scrutiny Committee the County Council heard how despite the wet winter this year, East Anglia is considered a Serious Water Stressed Area by the Environment Agency. By 2050, the demand will be 2538MI/d (mega litres per day) but the amount available will be only 1700MI/d. This will affect water bill prices - and limit economic growth in the region, as although housing developments are always guaranteed a water supply, this is not the case for commercial/industrial developments. The report included plans to preserve water or generate new supplies, including reducing water company leaks, two new reservoirs in South Lincolnshire and the Cambridgeshire fens, plus a small new reservoir in North Suffolk, and an increase in water transferred around the region. The councillors were very concerned about the likelihood of water becoming scarce in the county in the near future, especially as the public seemed unaware. They talked about how the profile of this issue could be raised to prevent people using too much water. It was noted that Essex and Suffolk Water had already</li> </ul>		

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	<p>declared a moratorium for new industrial/commercial connections to the supply in the Hartismere area of Mid Suffolk.</p> <ul style="list-style-type: none"> <li>• <b>Update on SEND Investment:</b> Cabinet on 27 February also reviewed the new £4.4m investment in SEND services at the council will be spent on how the new funding will be used to increase capacity and recruit to extra roles in the SEND service, particularly around clearing the backlog of EHCPs and annual reviews. Since the poor SEND inspection report was published, the council has worked with health to create a priority action plan which was submitted to Ofsted/CQC on 7 March. This plan addresses two priority actions from the report (working better together to improve systems and outcomes for children and young people, and to improve quality and timeliness of EHCPs and annual reviews) and three areas for improvement (using performance data and information to plan and commission SEND services, engaging and communicating with children, young people and their families to reduce dissatisfaction, and working with providers of services for social, emotional and mental health and neurodiverse conditions to improve outcomes in these areas for children with SEND).</li> <li>• <b>Energy Developments:</b> At Council on 21 March, the council debated the impact of the various Nationally Significant Infrastructure Projects (NSIPs) planned for the county and voted that its strategic vision for the county would be to prioritise offshore rather than onshore coordination of schemes, undergrounding of cables rather than pylons, and protection of best quality agricultural land from solar development. NSIP energy projects are approved by the Secretary of State rather than local councils, which only act as statutory consultees. Councils can and do formally object or support proposed projects in the region, however, as East Suffolk have done with the recent Sea Link proposals affecting Friston and the nearby coast. There is also an NSIP scale solar farm proposed in the Mendlesham, Cotton, Wickham Skeith &amp; Thwaite area, named White Elm Solar The capacity is designed for 300 MW and the land area is 750 acres. Community consultations begin this autumn, with statutory consultations in summer 2025.</li> </ul>
8.	<p><b>To receive written reports for information only from District Councillors Rachel Eburne &amp; Janet Pearson</b></p> <p>The members confirmed receipt of the report prior to the meeting. District Councillor Rchel Eburne highlighted:</p> <ul style="list-style-type: none"> <li>• <b>Nationally significant infrastructure project:</b> Solar Farm proposal: A 2000MW solar farm NSIP proposal near Mendlesham has been proposed. This is a large nationally significant</li> </ul>

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	<p>energy application that will be determined by the Planning Inspectorate. MSDC are just a consultee but have requested more clarity about certain aspects of the application especially regarding connection to the grid.</p> <ul style="list-style-type: none"> <li>• <b>Local elections:</b> An election will be held on Thursday 2<sup>nd</sup> May to elect Suffolk's Police and Crime Commissioner for the next four years. The position has been held by the Conservative's Tim Passmore since 2012. There will also be a district by-election for the Chilton ward in Stowmarket. And there will be a general election sometime in the next few months. Mid Suffolk's elections team oversee all these elections. A reminder that you need to bring approved photo ID if you want to vote in-person at a polling station, or you can apply for a postal vote via the Council's website or over the phone.</li> <li>• <b>Housing IT system:</b> The Cabinet at Mid Suffolk approved a new job management system for the council's housing. The current system is not fit for purpose and the new system will allow tenants to book appointments when they request a repair, get the work programmed, reduce the need to chase for updates and improve the overall service for tenants.</li> <li>• <b>Haughley and Ely Rail junction upgrade:</b> District Councillor Eburne continues to ask for updates on the Haughley section of the upgrade. She has been invited to a conference by Transport East and will endeavour to raise the issue there.</li> </ul>
9.	<p><b>Planning</b></p> <ol style="list-style-type: none"> <li>1. Councillors to review and approve a response to the following planning applications: <ul style="list-style-type: none"> <li><b>DC/24/01462</b>- Proposal: Notification of Works to Trees in a Conservation Area - Fell 1 No. Silver Birch (G1), Reduce crown of 1 No. Cherry and 1 No. Oak (G1) by approx 2-2.5m and shape. Location: 50 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX. The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded and all were in favour.</li> <li><b>DC/24/01464</b> - Proposal: Full Planning Application - Conversion of agricultural building to form 1No dwelling. Location: Old Hall Farm, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR. The Chairman proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded with all in favour.</li> <li><b>DC/24/01518</b> - Proposal: Application for Listed Building Consent - Remove existing render to front elevation and re-render using wardmote lime plaster, carrying out repairs as necessary, re-render and repaint. Location: 32 Old Street, Haughley, Stowmarket, Suffolk</li> </ul> </li> </ol>

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	<p>IP14 3NX. The Chairman proposed that the Parish Council SUPPORTS the application.</p> <p>Mrs T Shaw seconded with all in favour.</p> <p>2. Councillors noted there had been no decisions issued by Mid Suffolk District Council.</p>
<b>10.</b>	<p><b>Junior Football Pitch</b></p> <p>1. Mrs. J Day proposed that the Parish Council shares the report from Parker Pitches with Bloor Homes to confirm that the pitch is currently not suitable for use. Mr A Flint seconded and all were in favour.</p> <p>2. Mrs. T Shaw proposed that the Parish Council rejects the commuted sum of £2,000 and will open a discussion with Bloor Homes once the pitch is in a suitable condition for use. A Flint seconded and all were in favour.</p>
<b>11.</b>	<p><b>Traffic Count</b></p> <p>Mrs. T Shaw proposed that the Parish Council agrees the budget increase of £212.00 for the traffic counts in the financial year 2024-25. Mrs. A Pepper seconded with all in favour. The Chairman abstained.</p>
<b>12.</b>	<p><b>Land Registration Project</b></p> <p>The Chairman proposed that the Clerk completes and signs the terms of document and corporate identity questionnaire to instruct Birketts Solicitors to start work on the Land Registry Project.</p> <p>Mrs. T Shaw seconded with all in favour.</p>
<b>13.</b>	<p><b>Accounts 2023-24</b></p> <p>1. The Chairman proposed that the Parish Council accepts the budget to actual for the year ending 31<sup>st</sup> March 2024. A Flint seconded with all in favour.</p> <p>2. The Chairman proposed that the Parish Council approves the annual return figures for the year ending 31<sup>st</sup> March 2024 and explanation of variances. Mrs. T Shaw seconded with all in favour.</p> <p>3. The Chairman proposed that the Parish Council approves the Statement of Accounts for Houghley Parish Council for the year ending 31<sup>st</sup> March 2024. Mrs. T Shaw seconded with all in favour.</p> <p>4. The Chairman proposed that the Parish Council approves the Statement of Reserves for the year ending 31<sup>st</sup> March 2024. Mrs. T Shaw seconded with all in favour.</p>

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	<p>5. The Chairman proposed that the Parish Council approves the asset register for the year ending 31<sup>st</sup> March 2024. Mrs. T Shaw seconded with all in favour.</p> <p>6. Councillors noted the Bank mandate for 2023-24.</p> <p>7. The Chairman proposed that the Parish Council agrees the review of the expenditure incurred under s.137 of the Local Government Act for 2023-24. Mrs. T Shaw seconded with all in favour.</p> <p>8. The Chairman proposed that the Parish Council approves the CIL report for 2023-24. Mrs. T Shaw A Flint seconded with all in favour.</p> <p><a href="http://www.haughleypc.co.uk/finances/">http://www.haughleypc.co.uk/finances/</a></p>																																																																						
14.	<p><b>Finance:</b></p> <p>1. The Council confirmed receipt of the finance report for March 2024 prior to the meeting including, Bank Reconciliation, Budget to Actual, Reserves, since the last meeting. No questions or comments were made.</p> <p>2. Councillors noted the receipts received since last meeting:</p> <table border="1" data-bbox="459 1048 1331 1326"> <thead> <tr> <th>Receipts</th> <th colspan="2">Cheque / BACS / SO</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>General Exp</td> <td>Trans</td> <td>PFC</td> <td>£ 366.30</td> </tr> <tr> <td>Interest</td> <td>INT</td> <td>Barclays 40739952</td> <td>£ 968.02</td> </tr> <tr> <td>Interest</td> <td>INT</td> <td>Nationwide</td> <td>£ 3,036.64</td> </tr> <tr> <td colspan="3"></td> <td><b>£4,390.76</b></td> </tr> </tbody> </table> <p>3. Councillors confirmed the April payments:</p> <table border="1" data-bbox="309 1429 1474 2000"> <thead> <tr> <th>Expenditure</th> <th></th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>General Exp.</td> <td>Claire Pizzey</td> <td>£ 41.84</td> <td></td> <td>£ 41.84</td> </tr> <tr> <td>Training</td> <td>SALC</td> <td>£ 64.00</td> <td>£ 12.80</td> <td>£ 76.80</td> </tr> <tr> <td>Communication</td> <td>Suffolk.cloud</td> <td>£ 110.00</td> <td></td> <td>£ 110.00</td> </tr> <tr> <td>Sign</td> <td>Suffolk County Council</td> <td>£ 943.44</td> <td>£ 188.69</td> <td>£ 1,132.13</td> </tr> <tr> <td>General Exp.</td> <td>Y Tricker</td> <td>£ 47.97</td> <td></td> <td>£ 47.97</td> </tr> <tr> <td>Clock</td> <td>Haward Horological Ltd</td> <td>£ 500.00</td> <td>£ 100.00</td> <td>£ 600.00</td> </tr> <tr> <td>Gallowsfield Wood</td> <td>Lawes of Bacton</td> <td>£ 14.95</td> <td></td> <td>£ 14.95</td> </tr> <tr> <td>Gallowsfield Wood</td> <td>Air Ambulance</td> <td>£ 50.00</td> <td></td> <td>£ 50.00</td> </tr> <tr> <td>Subscription</td> <td>SALC</td> <td>£ 668.91</td> <td></td> <td>£ 668.91</td> </tr> </tbody> </table>	Receipts	Cheque / BACS / SO		Total	General Exp	Trans	PFC	£ 366.30	Interest	INT	Barclays 40739952	£ 968.02	Interest	INT	Nationwide	£ 3,036.64				<b>£4,390.76</b>	Expenditure		Net	VAT	Total	General Exp.	Claire Pizzey	£ 41.84		£ 41.84	Training	SALC	£ 64.00	£ 12.80	£ 76.80	Communication	Suffolk.cloud	£ 110.00		£ 110.00	Sign	Suffolk County Council	£ 943.44	£ 188.69	£ 1,132.13	General Exp.	Y Tricker	£ 47.97		£ 47.97	Clock	Haward Horological Ltd	£ 500.00	£ 100.00	£ 600.00	Gallowsfield Wood	Lawes of Bacton	£ 14.95		£ 14.95	Gallowsfield Wood	Air Ambulance	£ 50.00		£ 50.00	Subscription	SALC	£ 668.91		£ 668.91
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Village Main	Lawes of Bacton	£ 26.07		£ 26.07
Gallowsfield Wood	Lawes of Bacton	£ 10.21	£ 2.04	£ 12.25
Neighbourhood Plan Reserve	Places4people	£ 2,044.80	£ 408.96	£ 2,453.76
HPIB	Secondlife	£ 844.00	£ 168.80	£ 1,012.80
Wages	Claire Pizzey	£ 713.92		£ 713.92
Wages	Katie Power	£ 364.70		£ 364.70
		<b>£ 6,444.81</b>	<b>£ 881.29</b>	<b>£ 7,326.10</b>

Mrs. Y Tricker proposed that the Parish Council accepts the payments. Mrs. T Shaw seconded with all in favour

4. Councillors noted the VAT return claim of £2,830.81 for the period 01.10.23 – 31.03.24

**15. Clerks Report**

The members confirmed receipt of the report and no comments were made.

**16. Councillors Issues**

Mrs. Y Tricker reported that work to extend the premises at the Stag Café has started and felt disappointed with the outcome of this planning application. Mrs. A Pepper reported on the land clearance at the Lawn Farm development and asked if Woolpit Parish Council could be contacted to find out if they are aware of any plans for the site. District Councillor Rachel Eburne suggested the Parish Council ask MSDC Planning if they can consult Haughley PC on any applications in the blue line area or adjacent to this site. Mrs A Pepper also reported that she had attended the latest A14 Concrete works Public Consultation Event and had spoken to a representative about the condition of the road at Haughley New Street. The National Highways Officer had suggested that the Parish Council starts to lobby for the upgrade of the road. It was agreed to write a letter to Suffolk Highways. T Sparks asked about the resident who had reported to him the erection of the fence on the Bellway Homes development. The Chairman advised that this fencing may not be in accordance with-approved landscaping as per the planning application. A Flint requested that the Parish Council replaces two of the battery SID devices with two solar devices. It was agreed that this is an agenda item for May meeting. Mrs J Day reported that repairs to the play park had been scheduled for April, the Clerk confirmed that the contractors had advised that these works are delayed until June due to the parts being unavailable. Mrs. J Day also reported that the outside lights have been repaired and the patio

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	<p>and path had been cleaned at the Pavilion. Mrs. T Shaw advised that on-going work to clean up the pavilion is under way. The Chairman reported that he had received concerns from a resident regarding the hay fire at Dagworth and they asked if the owner of the hay distribution activities have planning permission for this business. District Councillor Rachel Eburne offered to check this out. The Chairman also thanked members who had attend the A14 concrete works Public Information Event and reported that Mrs. A Pepper and himself had attended and passed the Community Self Help Training.</p>
<p><b>17.</b></p>	<p><b>Correspondence</b></p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> <li>1. Resident – Busy Roads: It was agreed to respond to the resident and advise that the Parish Council are constantly monitoring the speed of traffic in the village with traffic counts and SID device data but are limited to what they can do as this is beyond their control.</li> <li>2. Resident – Fly tipping and request for camera at Tothill site. Information only.</li> <li>3. MSDC – NSIP’s Norwich to Tilbury statutory consultation update: Information only</li> <li>4. Citizen Advice – Cost of living forum 2024: Information only.</li> <li>5. Suffolk County Council – Bus service improvement plan 2: Information only.</li> <li>6. Visitor – Gallowsfield Wood congratulate Parish Council on the upkeep of the area: Information only.</li> <li>7. Wild Heritage Suffolk CIC – Seeking land for use as community garden and social hub. It was agreed to respond to the Wild Heritage Suffolk CIC to advise that the Parish has no land for their community garden and social hub.</li> <li>8. Stowmarket Striders Friday Five road race – Information on annual road race on 28<sup>th</sup> June 2024: Information only.</li> </ol>
<p><b>18.</b></p>	<p><b>Date of next meetings:</b></p> <ol style="list-style-type: none"> <li>1. Annual Parish Meeting Monday 13<sup>th</sup> May 2024 at Haughley Village Hall at 7.30pm</li> <li>2. ANNUAL Council Meeting Tuesday 21<sup>st</sup> May 2024 at Ron Crascall Pavilion at 7.00pm</li> <li>3. Biodiversity and Wildlife Conservation Working Group Wednesday 5<sup>th</sup> June 2024 at Maxwell Charnley Room at 7.00pm</li> </ol>

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19.	<b>Councillors agreed to resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed</b>  <ol style="list-style-type: none"><li>1. Clerk appraisal and working from home allowance</li><li>2. Community Litter Picker appraisal</li></ol>
	There being no further business, the meeting was closed at 20.47
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application <a href="mailto:clerk@haughleypc.co.uk">clerk@haughleypc.co.uk</a></p>	

Signed Chairman:

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