

HAUGHLEY PARISH COUNCIL

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Social Media Policy

Adopted 18 October 2022

The aim of the Haughley Parish Council Facebook page is to provide up to date information and updates regarding the Parish and report on District and County issues. The hope is that this will encourage positive interaction, comments, and feedback from the local community.

The Facebook Page may be used by Parish Council to:

- Distribute council agendas, post minutes and dates of meetings
- Advertise council and parish events and activities
- Publish good news stories with linked website or press page
- Advertise Parish Councillor vacancies
- Post or share information from partner agencies such as Police, Library, Highways, Health etc.
- Post or share information from other parish related community groups such as schools, sports clubs, community groups and charities

When using social media councillors must be mindful of the information they post and keep the tone of any comments respectful and informative.

Posted content should be accurate, objective, balanced and informative.

The Facebook Page must not be used by Parish Council to:

- Present personal opinions as that of the Council
- Post news that may cause embarrassment to the Council
- Post content that is contrary to the democratic decisions of the Council
- Post controversial or potentially inflammatory remarks
- Engage in personal attacks, online fights, and hostile communications
- Use an individual's name unless given written permission to do so
- Publish photographs or videos of minors without parental permission
- Post any information that infringes copyright of others
- Post any information that may be deemed as libel
- Post offensive language relating to race, sexuality, disability, gender, age, religion, or belief

To ensure that all discussions on the Haughley Parish Council page are productive, respectful, and consistent with the Council's policies, we ask that those who follow and contribute on the page follow these guidelines:

- Be considerate and respectful of others. Vulgarity, threats or abusive language will not be tolerated
- Differing opinions and diverse ideas are encouraged, but personal attacks on anyone, including Haughley Parish Council members or staff, will not be permitted
- Stay on topic
- Do not use the Facebook page for commercial purposes or to market products.

The Facebook Page is not monitored 24/7 and we will not always be able to reply individually to all messages or comments received. However, we will endeavour to ensure that any emerging themes or helpful suggestions are passed to the relevant people.

Sending a message/post via Facebook will not be considered as contacting the Council for official purposes and we will not be obliged to monitor or respond to requests for information through the Facebook channel. Instead, please see the contact details found on our website. Please do not include personal/private information in your Facebook posts/messages to us.

We retain the right to remove comments or content that includes:

- Obscene or racist content
- Personal attacks, insults, or threatening language
- Potentially libellous statements
- Plagiarized material; any material in violation of any laws, including copyright
- Private, personal information published without consent
- Information or links unrelated to the content of the forum
- Commercial promotions or spam

Non-compliance will not be tolerated and may result in users being blocked or banned

Haughley Parish Council is not responsible for the accuracy of content posted. Any opinions expressed in comments on Facebook Page does not necessarily represent those of Haughley Parish Council.

Haughley Parish Council is not responsible, liable for and does not endorse the privacy practices of Facebook or linked websites. Your use of Facebook is at your own risk.

The presence of any advertisement on Facebook is not an endorsement of the authenticity or quality of the goods or services and Haughley Parish Council will not be held responsible for any claims arising in that respect.

We will not engage in/with, and we discourage posts or comments on issues of a party-political nature.

This policy may be reviewed and revised at any time.

By choosing to utilise and/or comment on Haughley Parish Council Facebook page, users are deemed to agree to this policy.